



**Child Evangelism Fellowship of Indiana, Inc., South Central Area**  
**Volunteer Application & Screening Instructions**  
**For Minors (ages 12-17)**

www.cefindiana.com

**Effective January 1, 2016**

All volunteers and paid workers are required to complete a volunteer application process and undergo a national criminal background check in accordance with the Child Protection Policy of *Child Evangelism Fellowship, Inc.*

In today's society child abuse accusations are occurring daily. Therefore it is important that *CEF* take steps to protect the children to whom we minister and protect our workers from false accusations.

It is critical that screening is accomplished **before** ministry takes place. *CEF* training is also required to serve with *CEF* sponsored clubs. Contact our office for more information, if needed.

**VOLUNTEER APPLICATION & SCREENING STEPS**

**FIRST:** Have your reference names, addresses, and phone numbers ready. Also have your church address ready before logging in to begin the process. **Must have a Pastor Reference.**

**SECOND:** Go to <http://cefindiana.com/>. Click on RESOURCES and complete each of the items, listed on CHILD PROTECTION DETAILS.

**THIRD:** Go to Protect My Ministry site: <https://www.ministryopportunities.org/CEFindianaINC> and complete the fields and follow prompts. The application/screening process is a **40 minute timed session**.

*NOTE: The system will time-out after approximately 10 minutes of no activity. Also, if you experience problems with the driver's license fields, they may be skipped.*

**LAST:** Call the club Team Leader to arrange a time to complete an interview and ID confirmation. You can skip this step if you have completed an interview in the past.

**Please do not delay** completing your screening!

If you have any concerns, **please contact us** at 317-867-1486 and we will be glad to help.

If you are a continuing volunteer (active within the last calendar year and have had a background check within 5 years, you do NOT need to complete Volunteer Application and Screening process. We do need you to read and complete the *CEF* Statement of Faith and Doctrinal Protection Policy annually. If you need a copy, please contact your Team Leader or the *CEF* office at 317-867-1486. You can also print a copy of this form from our website ([www.cefindiana.com](http://www.cefindiana.com), click on Resources)